

Job Description; Part time Director of Senior Adult Ministries

Principle Function: The purpose of the Director of Senior Adult Ministries is to plan, promote, and provide opportunities for activities, fellowship, and spiritual growth and development for Senior adults.

Essential Responsibilities:

1. Assist the Pastor in ministerial duties related to senior adults.
2. Direct the planning, organizing, promoting, conducting, and evaluation of senior adult ministries.
3. Meet with the senior adult planning committee as needed.
4. Cooperate with the church nominating committee to enlist and train leaders for the senior adult ministry.
5. Plan, organize, and promote workshops, retreats, trips, activities, fellowships, outreach, evangelism, and discipleship opportunities for those involved in the senior adult ministry.
6. Prepare and administer an annual senior adult ministry budget.
7. Coordinate all activities with the church calendar.
8. Work with other staff to perform other duties as necessary.

Qualifications: The director of senior adult ministries will possess a personal faith in Jesus Christ as Lord and Savior, will be an effective leader of senior adults, is innovative, enthusiastic, and works well in a team staff environment. The director will be spiritually mature and will concur with the church's statement of faith, as well as its mission, strategy and core values. The ability to drive the church bus and a commercial drivers license (CDL) is preferred.

Education: High school diploma is required. Bachelors degree is preferred.

Experience: The director will have experience and gift for successfully recruiting, motivating, training, and leading large groups of volunteers/people.